Pursuant to the regulations governing doctoral studies [Promotionsordnung Dr. rer. pol.] last amended 26.6.2000 by Faculties 7, 8 and 11, the following documents must be submitted in order to be accepted as a doctoral candidate:

1. **Application form: “Application for Admission to Doctoral Studies”**
   (can be downloaded at www.zpa.uni-bremen.de)

2 (a) **Exposition of the proposed doctoral dissertation:**
   The synopsis (1.5 spaced / max. 15 pages (approx. 40,000 characters) should include:
   - topic and theoretical framework of the thesis
   - main hypotheses
   - the state of research
   - relevance of the topic
   - methodological approach
   - preparatory works
   - table of contents, preliminary bibliography, preliminary time schedule
   - details of cooperation with institutes, if any
   - and must have been coordinated with the proposed supervisor.
   - The candidate may apply for permission to submit the synopsis in the English language.

2 (b) **Written endorsement of synopsis on the part of the supervisor and acceptance to act as supervisor (comprising a detailed substantiated expert opinion, approx. 2,000-3,000 characters).**
   This statement of consent constitutes an inherent part of the prerequisite documentation, without which the application cannot be processed.

3. **In the event of group dissertations:**
   - details of co-authors and form of cooperation;
   - details of the applicant’s individual contribution to the overarching topic

   Evidence of having completed an academic degree programme of at least 8 semesters, involving studies in a discipline which may be considered relevant for the planned doctoral dissertation, as well as evidence of having been awarded a first qualifying degree (Diplom, State Examination, Magister-, Bachelor-, Master degree – in every case to be certified and submitted in original and copy)

4. **A detailed resumée**

5. **List of academic publications, if any**

6. **Written declaration concerning previous applications for admittance to doctoral studies, if any**

The research fields represented by professors of the University of Bremen can be accessed in the University’s course catalogue/register of persons, which is available from bookshops or can be ordered from the Universitäts-Buchhandlung, Bremen, phone: 0421/211878 or 0421/218-2769. This data is also carried by university libraries.

The Doctoral Commission convenes approx. once a month; during the semester breaks, when required and on request.

**Dates of meetings can be found on the Internet at [www.uni-bremen.de/pabo](http://www.uni-bremen.de/pabo)**

Wherever possible, both applicants as well as supervisors should be in attendance (incurred expenses cannot be refunded).

**All documents are to be submitted no later than 2 weeks prior to meetings and include 1 original + 5 copies (filed in prong fasteners)**