

‘Praxissemester’ Abroad

Information for schools

The ‘Praxissemester’/practice internship semester is a long-term internship that is carried out simultaneously in both (for grammar school/secondary school) or the three (for primary school) training subjects and educational science.

Goals and contents
<ul style="list-style-type: none"> • The students should: test and reflect on teaching/pedagogical action, • acquire competences according to KMK standards • explore the professional field of school and the demands on teachers, • analyse observations and experiences in a theory-based manner, • further develop the professional self-concept. <p>The subject-related contents can be found in the module descriptions.</p>

Key data

Duration	At least 16 school weeks
Time in degree	The students are usually in the second semester of the master's programme. As a rule, they have already completed the orientation internship (educational science) in the previous bachelor's programme and the practice-oriented internships in both (major) subjects including their own first attempts at teaching.
Achievements/extent	<ul style="list-style-type: none"> • Self-designed (supervised) teaching unit or part of a teaching unit to the extent of 10 to 12 hours (grammar school/secondary school) or 7 to 8 hours (primary school) per subject • For students of inclusive pedagogy in primary school, the following distribution applies in deviation: <ul style="list-style-type: none"> ○ self-designed teaching unit in one of the subjects to the extent of 10 to 12 hours with a focus on inclusive pedagogy or heterogeneity (so-called "combination unit") ○ additional self-designed lessons of 4 to 6 hours with a focus on inclusive education and free choice of subject ○ in the second subject a teaching unit of 7 to 8 hours <p>In addition, students should participate in school life (conferences, parent meetings, counselling sessions with students and school events, etc.), if possible.</p> <p>Attendance at school comprises 25 hours per week for all activities or contents, including arrangements with colleagues and preparation and follow-up of own lessons. By agreement, the time of attendance at school can be reduced to 15 hours on at least 3 days per week, e.g. if lessons are prepared at home.</p>

Supervision and accompaniment

At school	Subject teacher (=mentor): he/she supports the student in preparing and following up his/her own lessons and gives feedback on the implementation. The mentoring of a student in two or three subjects can be carried out by the same teacher if he/she has the corresponding combination of subjects. Teaching without a mentor is not intended. If the mentor is unavailable, the supervision can also be provided by another teacher.
From university	Accompanying seminars of all subjects and educational science, these have priority over school events. When carrying out the internship in Germany, the lecturers of the accompanying course usually visit the students at their school. For the practice internship semester at a school abroad, this visit can be replaced - depending on the requirements of the subjects and taking into account the given possibilities at the school - e.g. by the videography of a lesson/a protocol or memory protocol of the lesson carried out by the mentor with subsequent reflection via digital tools. The students will inform you about the requirements of the individual subjects.
The responsibility	The school management is authorised to issue instructions to the students. The supervisors of the university are responsible for the implementation of the academic part regarding professional matters.

Certificates, formalities

Certificate	The implementation according to the specifications is to be certified on a individualised form from the Centre for Teacher Education and Educational Research by the training coordinator or by school management by means of a signature. The school (school management/training coordinator) confirms the successful completion of the school internship: students receive a written report from the school in which their performance and developmental progress in the school internship are assessed.
Confidentiality	At the beginning of the internship, students must submit a confidentiality agreement to the school without being asked to do so.
Criminal record	The students have submitted a current, extended criminal record with their registration for the practice internship semester at the Centre for Teacher Education and Educational Research.
Health certificate, vaccination certificate etc.	The school abroad informs the students <u>before</u> the start of the internship which certificates must be submitted for the internship to be carried out.

What happens...

...in case of illness	Absences for which students are not responsible may not exceed a total of 10 school days. In the case of absences of between two weeks and two months, these may be made up in accordance with the school's organisational possibilities and in consultation with all parties involved. In the case of absences of more than two months, the internship must be repeated. Partial achievements must be documented on the school certificate. In the event of illness, students must report sick to the school in the morning in the same way as employees. The school informs the students about further regulations.
...in case of accidents	The school informs the students <u>before</u> the start of the internship whether they are covered by the school's accident insurance in case of accidents occurring during the internship at the school or whether they have to take care of an appropriate insurance cover themselves.
...in case of problems	Please contact the university. Contact persons are:

	<ul style="list-style-type: none">• the Career Orientation Office of the Centre for Teacher Education and Educational Research for organisational questions• the person responsible for the internship at the university (if necessary, ask for contact information in the Career Orientation Office) for technical questions
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Further information and contacts:

Centre for Teacher Education and Educational Research of the University of Bremen
Career Orientation Office: International School Internships

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