



Department of Human and Health Sciences
Bachelor Programme in Public Health

Terms of Agreement for the practical experience semester

The **host organisation**

Name:
Address:
Phone No:
Email:

and the **student Mr. / Mrs./Ms.**

Name:	Date of birth:
Address:	
Phone No:	
Email:	
Student registration No:	

hereby agree to the following terms for the practical experience semester for the Public Health Bachelor Programme.

University of Bremen
Faculty of Human and Health Sciences
Grazer Strasse 2
28359 Bremen

described in § 2 (4) of the programme regulations.

§ 1 Duration of the practical work experience

- (1) The work experience will be held in the institution stated above for the duration of 540 hours of work. The agreement covers the period from _____ to _____.
- (2) The work experience is part of the Public Health study programme. The student remains a member of the University of Bremen.

§ 2 Tasks and contents of the practical training

For the practical training semester the following main assignments and contents are agreed upon:
(Please specify on a separate sheet)

§ 3 Duties of the host organisation

The organisation will:

1. give the student an introduction to his/her assignments.
2. specify a qualified person who will be responsible for instructing and supervising the student.
3. notify the Public Health Programme if the student fails to begin work or ends the semester internship early.
4. write a qualified recommendation for the student after finishing the semester internship.

§ 4 Duties of the student

The student will:

1. work conscientiously on the given assignments.
2. respect the ethical fundamentals of the institution.
3. respect rules and regulations and be careful with given materials, technical and electronic devices.
4. act in the interest of the institution and maintain confidentiality about internal processes.
5. notify the internship institution immediately if unable to attend due to illness; to present a doctor's certificate on the third day of extended illness.
6. write a report about the practical experience semester.

§ 5 Insurance

The intern is subject to compulsory student health insurance during the compulsory internship as an enrolled student, unless he/she is exempt from compulsory insurance due to entitlement to family health care. The same applies to nursing care insurance.

The legal accident insurance from the study relationship applies to the internship relationship (only in the case of internships within the framework of the university or internships that are subject to the university's right of direction);

Apart from that, it is not an activity subject to compulsory insurance, so that contributions to pension insurance and unemployment insurance are not paid.

§ 6 Salary

The monthly salary agreed is _____.

§ 7 Vacation days

There are no vacation days during the practical experience semester. The host organisation may grant occasional vacation days to the student for personal reasons.

§ 8 Change of institution

Students will only be permitted to change the host institution during the practical experience semester in exceptional cases and for significant reasons.

§ 9 Supervision of the practical work experience

The host institution specifies the following person to instruct and supervise the student:

Mr. / Mrs. / Ms.:
Position:
Phone No:
Email:

He/She is the contact person for the student and the Public Health Programme in all questions concerning the semester internship.

§ 10 Contact person for the Public Health Programme

The following person is the contact person of the Public Health Programme for the student and the host organisation.

Mr. / Mrs. / Ms.:
Phone No:
Email:

§ 11 Copies of this agreement

Identical copies of this agreement will be signed by the student, by the host organisation and the Internship Commissioner of the Public Health Programme. I

§ 12 Additional agreements

Place, date Host organisation

Place, date Student

Place, date Internship Commissioner, on behalf of the Public Health Programme
- subject to fulfilment of preceding academic requirements by the student -