

Regulations for the Admission to the M.Sc. Graduate Programme *Master of Neurosciences* at the University of Bremen

(of 6 June 2018)

According to Article 110, paragraph 3, in accordance with Article 33, paragraph 6 of the Higher Education Act of the State of Bremen as published on 9 May 2007 (Bremen Law Journal, p 339), last amended by Article 1 of the law for changing Bremen Law Journal of 8 May 2018 (Bremen Law Journal, p 168), and Article 3, paragraph 2 of the Higher Education Act of the State of Bremen as amended and promulgated on 9 November 2010 (Bremen Law Journal, p 535), amendment of jurisdiction last amended by Article 2 of the law for changing Bremen Law Journal of 8 May 2018 (Bremen Law Journal, p 173, the rector of the University of Bremen approved the Regulations for the Admission to the M.Sc. Graduate Programme 'Neurosciences' in the following version with the effect from 6 June 2018.

Article 1

Requirements for Admission

(1) The requirements for admission to the Neurosciences Master Study Course are as follows:

- a. A university degree qualifying for a profession in a natural sciences, psychologic or mathematic degree study course with achievements equivalent to at least 180 Credit Points (CP) according to European Credit Transfer System (ECTS)

or in a degree study course that shows no major differences in content, time and in effort and requirements as mentioned before for which at least 180 Credit Points (CP) according to European Credit Transfer System (ECTS) or equivalent achievements have been awarded.

- b. Evidence of at least 60 CP acquired in one or several of the sciences of previous study such as

- Biochemistry
- Biophysics
- Biopsychology
- Neuro- and Cognitive Sciences
- Genetics
- Human Biology
- Human Medicine
- Informatics
- Mathematics / Technomathematics / Statistics / Methods
- Neuropsychology
- Theoretical Physics
- Veterinary Medicine
- Cell-/Molecular Biology and/or
- Zoology

- c. Knowledge of the English language which is at least equivalent to C1 level of the Common European Framework of Reference for Languages. Proof of this will not be necessary if the applicant has acquired a university entrance

qualification or his / her last degree certificate has been acquired at an English speaking institution.

- d. A Letter of Motivation which states the reasons of the applicant's special interest in the Neurosciences Master Study Course and contains information in line with Article 4, paragraph 3.

(2) The Admission Committee decides on the admission of a degree as mentioned in paragraph 1a, b and d.

(3) Admission can also be applied for if the previous degree has not been completed by the deadline for a particular year, but study achievements and examination performances of at least 135 CP have been acquired. If the applicant fulfills the further admission requirements according to Article 1 (1b and 1d), admission may be granted subject to the condition that proof of passing the initial degree and the certificate of language proficiency to Article 1 (1c) is furnished at the latest two weeks after the beginning of the Master Study Course. In this case the relevant documents and certificates are to be handed in by 31 December of that year.

(4) The Admission and Registrar's Office checks the fulfillment of the formal requirements for admission. If the requirements for admission are fulfilled, the applicant will be admitted as a student provided the number of applications does not exceed the number of places according to Article 4, paragraph 1.

Article 2

Semester begin

Applicants for the Graduate Programme "Neurosciences" are being admitted for the relevant summer term (only for advanced students) respectively winter term of the Bremen University. Start of the studies is 1 April (advanced) respectively 1 October.

Article 3

Form and deadline of applications

(1) Applications and relevant documents according to Article 1 must be submitted electronically prior expiration of the deadline, further info see www.uni-bremen.de/master.

(2) On enrolment, but at the latest two weeks after start of the courses of the Neurosciences Master Study Course, certificates mentioned in paragraph 3 must be submitted in paper form, copies have to be officially attested. For documents that are not written in German or English language, officially certified translations have to be provided. Only official certifications of German authorities can be accepted. Translations must be conducted or verified by a sworn translator.

(3) The following documents must be enclosed:

- Application form
- Evidence of fulfillment of all the requirements mentioned in Article 1 including Letter of Motivation
- Personal data sheet
- Details of the previous study courses (study- and exam results in CP, transcript of records or equivalent document)
Evidence of relevant professional or non-professional experience, if applicable.

(4) In addition, the evidence of study courses of at least 10 CP has to be handed in by an advanced student; in order to be accepted as advanced student in the 2nd semester, it is absolutely necessary to attach an expertise for appropriate handling with experimental animals in line with the Animal Protection Act.

For an application as advanced student for the summer term, the respective documents for a study programme with limited capacities are to be submitted until 15 January, for study programmes without limitation until 31 March.

For an application as advanced student for the winter term, the respective documents for a study programme with limited capacities are to be submitted until 30 April, for study programmes without limitation until 30 September.

(5) Deadline for application in the winter term is 30 April and for the summer term (only for advanced students) is 15 January.

Article 4

Admission Procedure

(1) The number of first semester students can be restricted and may be re-assessed each year. In case the number of applicants who comply with the requirements according to Article 1 is higher than the number of available places, a ranking order in accordance with paragraph 2 will be established to allocate university places to potential students.

(2) An Admission Committee in compliance with Article 5 evaluates the application documents on basis of the criteria described in paragraph 3.

(3) The ranking order depends on the credit points which each of the applicants have received in the selection process. At a maximum, 100 points can be achieved which are apportioned to the following criteria:

- 60 points maximum: The overall mark of the previously completed degree or the average mark achieved at the time of the application (at least 135 CP). The points are attributed according to the rank of each applicant's marks; the applicant with the highest standing will receive the maximum number of points, all other applicants who rank below receive a number of points that are respectively lower. The applicant with the lowest rank will receive zero points.
- 20 points maximum: Letter of Motivation (explanatory statement for interest in the study course). Criteria for the evaluation of the letter are specific reference to the study course, a distinct explanation of the applicant's own qualification and aims, especially as regards the connection between future career and the course of studies, as well as the applicant's motivation being in accordance with the orientation of the course of studies.
- 20 points maximum: Experiences in the field of Neuro- or Cognitive Sciences: Evaluation of the first degree as well as the career so far, the relevant professional and other activities with a view to the relevance towards the study programme.

(4) On basis of the evaluation of the admission documents according to Article 4 paragraph 3, the Admission Committee in compliance with Article 5 proposes the ranking order for admission.

(5) An admission on the grounds of a hardship quota is possible. Upon application, university places attributed to the hardship quote (5 per cent) are allocated to applicants, who would suffer unusual hardship under non-admission. Unusual hardship applies if social or family-

related reasons imperatively require the immediate begin of studies. The ranking order will be determined by the degree of unusual hardship.

(5) The vice-chancellor of the university decides on the admission to a place as a student at the University of Bremen as well as in cases of administrative appeal against denied admissions.

Article 5

Admission Committee

To perform the duties mentioned in these Regulations an Admission Committee is to be appointed. Members of the committee are appointed by the Faculty Council. The Admission Committee consists of

- 3 professors working in the relevant study course
- 1 member of the non-professorial academic staff
- 1 student member.

The period of appointment amounts to 2 years for professors and non-professorial academic staff and 1 year for students. All members of the committee are entitled to vote.

Article 6

Entry into Force

These Regulations enter into force with the rector's approval. They will be published in the bulletin of the University of Bremen and are valid for admissions from winter term 2019/20 onwards. Upon entering into force the admission regulations supersede the Admission regulations from 22 January 2014.

Approved, Bremen, on 6th June 2018

The Rector
of the University of Bremen