

Legal note: This documents constitutes a non-official translation of the examination regulations. Only the German version is binding.
Admission Regulations for the Master's Course "Medical Biometry/Biostatistics" at the University of Bremen

Internship regulations for the study program "Medical Biometry/Biostatistics" in Faculty 3 (Computer Science/Mathematics) at the University of Bremen

From October 23, 2019

CONTENT

- § 1 General
- § 2 Goals of the internship
- § 3 Legal relationship
- § 4 Time and duration of the internship
- § 5 Preparation, registration and support
- § 6 Internship certificate, report and internship report
- § 7 Proof of performance and assessment, recognition and crediting
- § 8 Information and evaluation
- § 9 Settlement of conflicts
- § 10 Entry into force

§ 1

General information

(1) According to the applicable subject-specific examination regulations for the course of study "Medical Biometry/Biostatistics", students are obliged to complete an internship.

(2) In addition to the examination regulations, the internship regulations regulate the goals and procedure for the internship. They also serve as information and recommendations for the institutions in which internships are being carried out.

§ 2

Goals of the internship

(1) The internship generally has the following goals:

1. to develop and promote professional orientation and contribute to the formation of a professional identity
2. to impart in-depth knowledge of the organization and working methods of a professional or field of activity
3. to apply knowledge and skills that have been acquired in the course of studies
4. to promote the development of practice-oriented questions in the course of study,
5. to develop and strengthen competencies such as the ability to cooperate, communicate and articulate, persuasiveness and sensitivity for professional problems
6. to provide insights and contacts in possible fields of work or activity.

(2) During internship, students shall experience work situations and work requirements in a relevant professional field of activity within or outside the university. They should learn to define and analyze problems and tasks that arise in a specific job on the basis of their previously acquired professional qualifications and to develop and implement possible solutions.

§ 3

Legal relationship

(1) The internship is usually a goal-oriented and temporary assignment of a student to a practice place (e.g. company, authority, association, federation).

(2) As a rule, the internship relationship should be established by a private law internship contract. In the internship contract the mutual rights and obligations are specified.

§ 4

Time and duration of the internship

(1) The internship is to be integrated into the course of study in terms of time and content in a way that the various study sections complement each other meaningfully and form a unit. It should not begin before the second semester of study and it is recommended that the internship is being completed by the beginning of the 3rd semester.

(2) The internship lasts 5 to 6 weeks at the most and is completed in a relevant field of work with the weekly working time usual in the practice place (during the lecture-free period).

(3) In justified cases, the examination board may approve a different time arrangement upon application by the student.

§ 5

Preparation, registration and support

(1) The internships are to be scientifically prepared and evaluated within the framework of courses of the program.

(2) Registration for the internship shall be made with the internship coordinator or with the chairman of the examination board; he or she shall check that the planned internship is compatible with the provisions of these regulations and shall approve the internship.

(3) The supervision during the internship is carried out by a representative in the practice place and in the university by a member of the teaching staff or the internship representative.

§ 6

Internship certificate, reference and internship report

(1) The practice place shall certify that the internship has been carried out and shall, as a rule, issue the intern with an additional certificate stating the duration and nature of the activity and any absences.

(2) After completion of the internship, the intern writes a report (for scope and form see module description), which should contain information about the working method and structure of the internships, the description of the own activities and the essential work results as well as a reflection about the experiences gained.

The report must be submitted to the university internship supervisor no later than four weeks after the end of the internship.

(3) Personal data shall be made anonymous in the report. Reports can only be published with the consent of the practice place. Other students and teachers may inspect the report with the intern's consent.

§ 7

Proof of performance and assessment, recognition and credit

(1) The internship coordinator examines and evaluates the report and issues the proof of performance and forwards it for registration in the electronic examination system.

(2) An internship completed at another university in the same subject can be recognized by the examination board upon application and after presentation of the corresponding documents. The same applies to an internship completed in another subject if the internship is relevant to the subject currently being studied.

(3) Relevant professional activities can be credited by the examination board upon application and after submission of the relevant documents. The crediting does not exempt the student from submitting an internship report

§ 8

Information and Evaluation

(1) The internship coordinator or a person appointed by the examination board shall inform the students about internship opportunities and experiences, advise them on the conclusion of internship contracts and establish contacts with internships.

(2) The examination board (in cooperation with the internship coordinator) is responsible for the evaluation of the internships. An evaluation should take place at least every two years.

§ 9

Conflict Resolution

In the event of conflicts between the parties to the proceedings concerning the interpretation and application of these Regulations, the examination board shall decide.

§ 10

Entry into force

These regulations will come into force after approval by the Rector and replace the internship regulations of 3 April 2012.

Approved, Bremen, November 14, 2019

The Rector
University of Bremen