Job advertisement for a student assistant

We are looking for a student assistant for administrative tasks as well as for accompanying lectures, seminars and events.

Period of employment: next possible date of employment.
Working hours: 15-30 hours per month

Your tasks:
- Preparation of lecture notes
- Preparation of announcements
- Preparation of case studies
- Development of literature lists
- Communication with the university administration
- Exam preparation, execution and support with correction

Your profile:
- Study of economics or industrial engineering and management with focus on logistics from the 1st master semester
- Good English skills
- Interest in presentation and teaching activities
- Didactic skills
- Reliability and an independent way of working
- Interest in data collection/acquisition
- Programming experience in R, Matlab, Anylogic, Python etc. desirable

Please send your application (English) by e-mail to kinra@uni-bremen.de.

For further information or questions please contact Prof. Dr. Aseem Kinra.

(Tel. 0421/218-66981, E-Mail: kinra@uni-bremen.de).