

Application procedure for academic theses

At the chairs of General Business and Logistics Management
and Maritime Business and Logistics at the University of
Bremen

State: 21.02.2019

Interested in a thesis?

If you are interested in writing your thesis at the Chair of General Business and Logistics Management or at the Chair of Maritime Logistics please read thoroughly the requirements in this document. In this way you can avoid coordination problems and unnecessary waiting and work. You have the possibility to submit your exposé for a Bachelor's or Master's thesis during the winter semester from **the 1st until the 30th of September** and during the summer semester from the **1st until the 31st of March**. Please consider that applications will not be accepted outside the above mentioned deadlines.

Submission of your topic proposal

If you have decided to write your thesis at the Chair of General Business and Logistics Management or at the Chair of Maritime Logistics please send us your exposé via email and further attach your CV, current record of grades, and the declaration of agreement for the electronic checking for plagiarism (for Prof. Kotzab at: ablogfb7@uni-bremen.de or Prof. Haasis at: somorowsky@uni-bremen.de). We will only consider your application, when you have agreed for all of the points in the declaration of agreement for the electronic checking for plagiarism. When writing your exposé, please use the template that you can find on our website. As a requirement for accepting your topic proposal, your exposé should correspond to the research areas of the both chairs. You can find the overview in the FAQ-document that can also be downloaded from the websites of the both chairs.

Note: We do not provide supervision concerning the choice of your topic or formulating your research question. Unanswered questions will be cleared after receiving a confirmation with the assigned supervisor.

The application procedure

If you have submitted your exposé during the winter or summer semester at our Chair, you will receive a confirmation or rejection (if your exposé does not cover our requirements or if your topic is not applicable) within one week after the deadlines.

The following applies to Bachelor students: there is a **mandatory** workshop that takes place two (or maximum three weeks) after the deadlines for submission. If you cannot participate in the workshop, your thesis confirmation will become invalid). In addition to that, you have to register your thesis at the examination office (Prüfungsamt) shortly after the workshop. If not, your confirmation will also become invalid. You have to submit your application forms at the corresponding Chair, which will send your documents to the respective examination offices. You will receive additional information during the workshop.

The following applies to Masters students: If you have received a confirmation, you will get an appointment with your assigned supervisor. During the first appointment you have to bring the application forms for the respective examination office. The application documents will be further sent to the examination office by your supervisor.

Note: Please make sure that you have covered all the needed requirements (such as number of Credit Points)