

Registration for Exams in the Winter Semester 2023/24

Taking Exams in the MAIR: Ground Rules

- To complete a module and to obtain the assigned credits you have to take and pass a number of (partial) exams in the widest sense. They include oral presentations, take-home or in-class exams, and various kinds of shorter or longer papers.¹
- Taking an exam presupposes that you register for the module via PABO in the semester in which the exam takes place. This is true of postponed or makeup exams as well. If, for example, you started a module in the winter semester (taking some of the partial exams but not all of them) but finish it only in the subsequent summer semester (by taking the remaining exams), you have to make sure you register for the module (again) in the summer term.
- In every semester, there is only a certain period of time in which you can register for an exam or cancel a prior registration should you change your mind (“Add/drop period”). This period is not the same for all modules but to some extent “module-specific”.²

Here are the **add/drop periods** for the current winter semester:³

<i>Module</i>	<i>CP</i>	<i>Add/drop period</i>
AIGG (IR-A1a)	9	25 Nov 2023 through 16 Dec 2023
AIGG (IR-A1b)	6	25 Nov 2023 through 16 Dec 2023
IPE (IR-A2a)	9	10 Dec 2023 through 10 (13) ⁴ Jan 2024
IPE (IR-A2b)	6	10 Dec 2023 through 10 (13) Jan 2024
WP (IR-A3a)	9	25 Nov 2023 through 16 Dec 2023
WP (IR-A3b)	6	25 Nov 2023 through 16 Dec 2023
IH (IR-B1a)	9	25 Nov 2023 through 16 Dec 2023
IH (IR-B1b)	6	25 Nov 2023 through 16 Dec 2023
ToS (IR-B2a)	9	10 Dec 2023 through 10 (31) Jan 2024

¹ The details are described in the [module catalogue](#), although the most authoritative source is the respective [seminar outline](#) (seminar syllabus). (If you plan to take a makeup exam, please contact the instructor or module coordinator to inquire whether the requirements are still the same.)

² For more detailed information on the registration for modules see [“Manual for Students”](#), secs. 8 & 9.

³ For the official “Examination Schedule” (in German) see [here](#).

⁴ In some cases, the cancellation (“drop”) period exceeds the registration (“add”) period; in such cases, the end of the former period is the date in parenthesis.

ToS (IR-B2b)	6	10 Dec 2023 through 10 (31) Jan 2024
LIL (IR-B3a)	9	25 Nov 2023 through 16 Dec 2023
LIL (IR-B3b)	6	25 Nov 2023 through 16 Dec 2023
MST (IR-C1a)	9	25 Nov 2023 through 16 Dec 2023
MST (IR-C1b)	6	25 Nov 2023 through 16 Dec 2023
STIR (IR-C2a)	9	10 Dec 2022 through 10 (31) Jan 2023
STIR (IR-C2b)	6	10 Dec 2022 through 10 (31) Jan 2023
NTIO (IR-C1a)	9	25 Nov 2023 through 16 Dec 2023
NTIO (IR-C1b)	6	25 Nov 2023 through 16 Dec 2023
RD (IR-D1a)	9	25 Nov 2023 through 16 Dec 2023
RD (IR-D1b)	6	25 Nov 2023 through 16 Dec 2023
AQtM (IR-D2a)	9	10 Dec 2023 through 10 (31) Jan 2024
AQtM (IR-D2b)	6	10 Dec 2023 through 10 (31) Jan 2024
AQIM (IR-D3a)	9	25 Nov 2023 through 16 Dec 2023
AQIM (IR-D3b)	6	25 Nov 2023 through 16 Dec 2023

The most recent version of this document can be downloaded from the [program website](#).