Auslandspraktikum
Praktikumsplatz-Angebot
für die Bereiche
Film, Projekt-Management

Land, Ort: Polen, Warschau
Einrichtung: Silver Frame
Ansprechpartner: Herr Stanislaw Zaborowski
Telefon: (+48)696-449-317
Email: staszaborowski@gmail.com
Webseite: www.silver-frame.com
Start / Dauer: nach Absprache / 6-12 Monate
Bezahlung: 120 Euro/Monat

Beschreibung: Silver Frame associates people that try to create something more than a movie. We search and develop the ideas that talk about common people's dreams and life stories in very universal ways. The most important thing in our movies is to give the audience real emotions. We specialize in film production, screenwriting and film marketing.

What do we do?
- short movies -
- full feature films -
- documentaries -
- music videos -
- commercials -
- promos -
Department / Function: Office manager, production assistants, production secretaries

Description of activities:
A major part of your work would take place in the planning stages of a production, where you would:
- meet the producer and other senior production staff to examine scripts or programme ideas
- draw up a production schedule and budget based on the necessary logistics, timings and estimated costs
- negotiate costs to make sure they come within budget
- hire the crew and contractors
- have final approval over bookings of resources, locations, equipment and supplies
- arrange any necessary permissions and risk assessments
- being a production office team

5 days/week, half a day, flexible schedule

Anforderungen: Skills, interests and qualities
- excellent financial and business skills
- good computer skills
- excellent planning, negotiation and problem-solving skills
- good written and spoken communication skills
- confidence, assertiveness and decisiveness
- the ability to work well under pressure and to tight deadlines
- the ability to manage people and delegate tasks
- willingness to work long or flexible hours when needed
- a knowledge of first aid and health and safety
- Project management
- Customer Service Skills

Oral and written language skills: C1 or C2 English
Field of study: Producing, Cinematography, broadcast producing, creative business, project development, production management, others
Computer skills: Windows, Mac, Excel

If you have any questions just write us.

Stipendium: Mögliche Förderung über ERASMUS-Stipendien für Auslandspraktika.