Auslandspraktikum

Praktikumsplatz-Angebot

für den Bereich
Geisteswissenschaften

Land, Ort: Ungarn, Budapest
Einrichtung: Corvinus University of Budapest
Ansprechpartner: Frau Ildikó Kányá
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Start / Dauer: Jan./Feb. 2013 / 3-6 Monate
Beschreibung: The Corvinus University of Budapest is a public university which was established via the integration of two distinct education institutions in 2004, however, its history dates back 150 years. Today the university is an internationally recognised institution in the areas of both education and research. Operating with six faculties, the university provides undergraduate, graduate, postgraduate and PhD study programmes in the areas of economics, business, horticultural science, food science, landscape architecture and social sciences. The university is located in Budapest and has over 14 000 students. The Corvinus University of Budapest hosts the highest number of incoming Erasmus students and it is among the top three institutions in Hungary sending the largest number of Erasmus students abroad. The university has more than three hundred partner institutions around the world. Each year the university has about 400 exchange students studying mainly in English. The International Office of Corvinus University facilitates the internationalisation at the University by taking care of various
related activities, which could best be described by the words: initiation, coordination, support and representation. Most of these activities are in connection with student exchange and the partner agreements it is based on.

We are searching for 2 interns who are to work in the International Office (Erasmus Office) assisting the Erasmus Coordinator and the Summer School Coordinator, dealing with international students, corresponding, helping with the orientation programmes, cooperating with student organisations, preparing materials for the website, helping with the marketing activities (brochures, website, facebook, etc.) and carrying out various further office tasks of the International Office.

The candidates can attend the Hungarian Language and Culture course in case it is available at the time of the placement.

Please kindly send us your Europass CV including your photo and a letter of intent by e-mail. There is no deadline. Application documents (CV, letter of intent) should be sent to: intoffice@uni-corvinus.hu

**Anforderungen:**
The candidates should be qualified by fluent spoken and written English. Hungarian is not a must but an advantage. MS Office Programmes should be well known. Other requirements: good social skills, being cooperative; tendency to team work, operative skills etc. Previous working experience in an international environment is an advantage.

**Stipendium:**
Mögliche Förderung über ERASMUS/LEONARDO DA VINCI-Stipendien für Auslandspraktika.