

Final Confirmation of Stay for PROMOS- Scholars

Please sign after mobility

The student mentioned below is holder of a PROMOS scholarship rewarded by the German Academic Exchange Service (DAAD) and the University of Bremen. In order to obtain the granted funds, this form has to be signed by the host institution at the official end of the guest student's stay. Please do not sign earlier than 7 days before the official end of PROMOS scholarship and upload it immediately. Thank you!

It is hereby confirmed that

Mr./Ms.(name of student) _____

Home University: University of Bremen, Germany

has studied/ worked at our institution as a

visiting student participant in our language course (>= 25h/per week) visiting intern

from _____ (day/ month/ year) to _____ (day/ month/ year).

If intern, please specify job title and any payment: _____

Full name of receiving Institution: _____

City _____ Country _____

Name of Signatory (in block capitals): _____

Function of Signatory: _____

Date: _____

Signature: _____

Official Stamp or Seal of Institution:

Important Information for host institutions:

Please note that the scholarship is calculated with a one-day accuracy. Therefore, **please do not fill in the general semester dates but the actual study period** from the first day of study (including orientation week) to the last day of study (including exam period) of the guest student.

Important Information for the student of the University of Bremen:

1. This Confirmation of Study period has to be uploaded to Mobility Online **immediately** after the official end of the sponsored stay.

2. Your final report needs to be uploaded no later than 4 weeks after the official end of the sponsored stay. The PROMOS scholarship will be reclaimed if the documents are not or only incompletely handed in or if the initial duration of stay was changed without further notice to the International Office Bremen.