**Appendix 7**

to the Programme Guidelines of the Philipp Schwartz Initiative

**The Philipp Schwartz Initiative of the**

**Alexander von Humboldt Foundation**

**Application for a Philipp Schwartz fellowship**

**(4th Call)**

(Last updated: 12 February 2018)

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| **Applicant institution:** |  |

Application for a Philipp Schwartz fellowship for (please complete separate form for each nominee)

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| First name(s) |  |
| Family name(s) |  |

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| --- | --- |
| Gender |  |
| Date of birth |  |
| Place and country of birth |  |

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| --- | --- |
| Nationality/nationalities |  |
| Academic title |  |
| Academic discipline |  |
| Date of doctoral degree |  |
| Most recent academic position abroad: |  |

Country, place, institution where the most recent academic position was held:

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Date of departure from your home country:

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Country, place, institution of current residence:

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| Current residence status: |  |

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| Intended host institute: |  |
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| Academic mentor: |  |

Working title of the research project to be pursued at the host institute:

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Funding period applied for (max. 24 months; start date: 01 October 2018, cf. Programme Information):

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In the run-up to the fellowship, the applicant institution agrees to take responsibility for making every effort to ensure that the legal requirements for residency during the fellowship have been fulfilled.

The applicant institution undertakes to provide support with administrative and practical issues related to the stay.

The information and documentation submitted by the candidate concerning certificates and degree credentials have been checked by the applicant institution to the best of its knowledge and belief. Original documents, certified copies or replacement documents with a high degree of credibility were submitted for inspection. The applicant shall not forward any original documents to the AvH.

The candidate has language skills which permit him/her to complete the planned research project.

The following documents are enclosed:

The candidate's curriculum vitae in tabular form (max. 3 pages)

Doctoral certificate or equivalent (copy)

A brief description of the research proposal prepared by the candidate

Assessment by the academic mentor including research post confirmation and mentoring agreement

Proof of endangerment in accordance with the programme guidelines

List of publications

For institutions applying for more than one Philipp Schwartz fellowship: In the event that only a limited number of Philipp Schwartz fellowships can be awarded to our institution, the candidate(s) named below should be given preference in this order \_\_\_\_\_\_\_\_\_ (1, 2, 3 …). These statements shall be treated in the strictest of confidence. They will be taken into consideration during the selection process, but the Selection Committee is not bound by them if their assessment differs.

Application is made for the one-off lump sum to the value of 12,000 EUR for expenditure related to awareness-raising concerning the issue of "threatened researchers" at its own institution, as well as for the development of appropriate supporting structures.

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Place / date Signature of head of the host institution or

an authorised representative

Information regarding the signatory:

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Title First name and surname

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Position and organisational unit

**The Philipp Schwartz Initiative of the Alexander von Humboldt Foundation**

**Brief description of the research proposal**

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Name of candidate Name of mentor

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Name of host institute

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Address of host institute (street, postal code, town/city, country)

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Communication data of the host institute (telephone number, fax number, email address)

The research project must be developed independently by the nominated researcher and should be described in no more than 500 words in German or English in the following.

In addition, the topic and the aim of the research project should be summarized in no more than 40 words.

**The Philipp Schwartz Initiative of the Alexander von Humboldt Foundation**

**List of questions for the statement**

**by the academic mentor**

(Last updated: 12 February 2018)

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Name of candidate Name of mentor

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Name of host institute

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Address of host institute (street, postal code, town/city, country)

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Communication data of the host institute (telephone number, fax number, email address)

Please answer the following questions in the prescribed sequence in the form of a statement approximately **2-3 pages** in length, and attach this to the signed research post confirmation.

1. **Do you know the candidate personally, or are you in contact with his/her current institute?**
2. **How would you assess the candidate's academic qualities, his/her academic achievements to date (such as publications), and his/her academic potential – taking account of the respective circum-stances in which the candidate has been working thus far?**
3. **What is the nature of the research project which the candidate intends to complete at your institute, and how does this harmonise with his/her research work to date?**
4. **Will this project overlap with other work being performed at your institute, and, if so, how?**
5. **How do you intend to advise the candidate during the stay at your institute on further opportunities he/she may have after the funding ends?**
6. **What is your prognosis in terms of the candidate’s potential integration into the (research-related) job market – in Germany, in another country, or in his/her country of origin?**
7. **Please confirm that the candidate’s command of the English or the German language will suffice to successfully complete the proposed research project and to develop the candidate’s qualifications.**
8. **Please confirm that no other funds are available to support the candidate’s research stay.**

**The Philipp Schwartz Initiative of the**

**Alexander von Humboldt Foundation**

**Research post confirmation and mentoring agreement**

**by the academic mentor**

(Last updated: 12 February 2018)

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Name of candidate Name of academic mentor

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Name of host institute

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Address of host institute (street, postal code, town/city, country)

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Communication data of the host institute (telephone number, fax number, email address)

I hereby confirm that all facilities, devices and expendables required for the research project are available, and that I am authorised to allocate a research post to the candidate in question.

I hereby declare that I am unaware of any facts or specific aspects which may speak against the candidate's funding (e.g. possible conflicts with legally binding principles of scientific ethics, danger of arms-relevant technological transfers within the meaning of legal regulations, etc.).

I confirm that, in the event that funding is granted, the same security conditions will apply to the candidate as they do to other academics working at the institute. I shall remain at the candidate's disposal as his/her academic mentor, providing both academic supervision for the duration of the research stay, and also ensuring that the rules of good academic practice and the legally binding principles of scientific ethics are complied with within the context of my mentoring duties.

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Place / date Signature