

# Data Protection Declaration

Registration for Data Train courses / Information on data protection, according to Article 13 GDPR (DS-GVO in German)/ EU General Data Protection Regulation

We hereby inform you of the processing of your personal data by the University of Bremen. The University of Bremen collects and processes personal data in order for various offers and services to be provided. The university is a corporation under public law and is subject to the EU General Data Protection Regulation (GDPR) and the Bremen Implementation Act.

## 1. Person responsible for data processing and contact details:

Universität Bremen  
U Bremen Research Alliance  
Data Train – Training in Research Data Management and Data Science  
Bibliothekstraße 1  
28359 Bremen  
Telefon: 0421-218-56788  
E-Mail: [data-train@vw.uni-bremen.de](mailto:data-train@vw.uni-bremen.de)  
Website: [www.uni-bremen.de/research-alliance/data-train](http://www.uni-bremen.de/research-alliance/data-train)

Name and address of the data protection officer:

University of Bremen  
Petra Banik  
Bibliothekstrasse 1-3  
29359 Bremen, Germany  
Phone: +49 421 - 218 6021  
Fax: +49 421 - 218 60210

## 2. Purpose of data processing

Your data will only be used for the purpose of

- registration for and organization of the Data Train courses
- confirmation of participation

## 3. Legal basis of data processing

The legal basis is your consent according to Article 6, Paragraph 1 a) GDPR.

## 4. Obligation of provision

For registration this data is obligatory:

- Name
- eMail-address
- Status group

- Affiliation
- Scientific background

To provide further data (like additional comments) is optional.

## 5. Right to withdraw consent

The consent given for reception of information and processing of collected data as per Article 6, Paragraph 1 a) GDPR, can be withdrawn at any time for future effect. Should this be the case, the data will no longer be processed and will be erased if no legal storage period regulations prevent this. The withdrawal of consent does not affect the legality of the processing carried out on the basis of the consent until the revocation.

## 6. Storage period

We will process your data until you inform us of your decision to cancel the subscription (informal notification sent to [data-train@vw.uni-bremen.de](mailto:data-train@vw.uni-bremen.de)). After receipt of your cancellation, your saved data will be immediately erased if no legal storage period regulations prevent this.

## 7. Recipient of personal data

The University of Bremen and the respective lecturer(s) of the courses (see address above) receives the data communicated via the online form and processes it as follows:  
All received feedback of a course is compiled and evaluated in MicrosoftOffice Excel.

## 8. Personal data that will be processed

- Name
- eMail-address
- Status group
- Affiliation
- Scientific background

## 9. Your rights

You have the following rights with regard to your personal data (in accordance with Articles 15 to 21 GDPR):

- Right of access
- Right to rectification
- Right to erasure
- Right to restriction of processing
- Right to data portability / Right to receipt of a copy

Additionally, you also have the right to object to data processing at any time. We will then no longer process your data unless there are direct legitimate grounds for processing or processing serves the purpose of enforcement, exertion or defense of legal claims.

## 10. Lodging a complaint with a supervisory authority

According to Article 77 of the GDPR, you have the right to lodge a complaint with a supervisory authority when you consider the processing of your personal data as infringing this regulation. The name and address of the supervisory authority responsible for this are:

Die Landesbeauftragte für Datenschutz und Informationsfreiheit

Arndtstraße 1

27570 Bremerhaven

Phone: +49 421 3612010 or +49 471 5962010; Fax: +49 421 49618495

Email: [officedatenschutz.bremen.de](mailto:officedatenschutz.bremen.de)