

Universität Bremen  
Referat 60 / SfS  
Postfach 33 04 40  
28334 Bremen

### Application for Reimbursement of the tuition fees

- |                          |   |                          |   |
|--------------------------|---|--------------------------|---|
| <input type="checkbox"/> | Double payment  | <input type="checkbox"/> | Removal within the first half of the semester |
| <input type="checkbox"/> | Holiday semester  | <input type="checkbox"/> | Redemption of the re-registration             |
| <input type="checkbox"/> | Exemption from the semester ticket (Invalidity, study abroad, holiday semester) | <input type="checkbox"/> | Redemption of the enrollment                  |
| <input type="checkbox"/> | Tuition fees  |                          |   |
- 

#### **Please fill in with block letters!**

Student number of matriculation: \_\_\_\_\_

Family name: \_\_\_\_\_ First name: \_\_\_\_\_

Street / No.: \_\_\_\_\_

Postal code: \_\_\_\_\_ City: \_\_\_\_\_

Bank: \_\_\_\_\_

IBAN.: \_\_\_\_\_ BIC: \_\_\_\_\_

Family name of the bank account owner:  
(if differing) \_\_\_\_\_ First name: \_\_\_\_\_

Date: \_\_\_\_\_ Student`s Signature: \_\_\_\_\_

#### Additional bank information for foreign bank accounts

Street / No: \_\_\_\_\_

Postal code: \_\_\_\_\_ City: \_\_\_\_\_

Country: \_\_\_\_\_ SWIFT code: \_\_\_\_\_

**Please note that the reimbursement takes up to 4 weeks because of the booking procedure.  
A reimbursement is not possible if the handed out semester documents are not back at the SfS.**

#### Reimbursement until start of the lectures:

The part of the semester fees that is for the administration cannot be reimbursed, if already a re-registration was done and / or the semester documents are already printed.

#### Reimbursement after start of the lectures:

Once the first of classes has concluded only the part of the tuition fees meant for the student union (Studentenwerk) can be reimbursed.

You can apply for a partial refund of the semester ticket by showing the original deregistration certificate (*Exmatrikulation*) and the semester ticket to the semester ticket department of the AStA, Bibliothekstr. 3, Studenthouse, 2nd Floor, 28359 Bremen.

#### Repayment of tuition fees (Studiengebühren)

Deregistration before end of the first month of the semester:	500 €
Deregistration before end of the third month of the semester	250 €

After the first half of a semester a reimbursement is not possible.