

**Zentrales Prüfungsamt  
Promotionsausschuss  
Dr. rer. pol.**

**Zentralbereich B / Boulevard**  
Postfach 330440, 28334 Bremen  
Fax: 218-61230  
eMail: [teambzpa@uni-bremen.de](mailto:teambzpa@uni-bremen.de)

Pursuant to the regulations governing doctoral studies [*Promotionsordnung Dr. rer. pol.*] last amended 26.6.2000 by Faculties 7, 8 and 11, the following documents must be submitted in order **to be accepted as a doctoral candidate**:

1. **Application form: “Application for Admission to Doctoral Studies”**  
(can be downloaded at [www.zpa.uni-bremen.de](http://www.zpa.uni-bremen.de))
- 2 (a) Exposition of the proposed doctoral dissertation:  
The synopsis (1.5 spaced / max. 15 pages (approx. 40,000 characters) should include:
  - topic and theoretical framework of the thesis
  - main hypotheses
  - the state of research
  - relevance of the topic
  - methodological approach
  - preparatory works
  - table of contents, preliminary bibliography, preliminary time schedule
  - details of cooperation with institutes, if any
  - and must have been coordinated with the proposed supervisor.
  - **The candidate may apply for permission to submit the synopsis in the English language.**
- 2 (b) Written endorsement of synopsis on the part of the supervisor and acceptance to act as supervisor (**comprising a detailed substantiated expert opinion, approx. 2,000-3,000 characters**). This statement of consent constitutes an inherent part of the prerequisite documentation, without which the application cannot be processed.
3. In the event of group dissertations:
  - details of co-authors and form of cooperation;
  - details of the applicant’s individual contribution to the overarching topic

Evidence of having completed an academic degree programme of at least 8 semesters, involving studies in a discipline which may be considered relevant for the planned doctoral dissertation, as well as evidence of having been awarded a first qualifying degree (*Diplom*, State Examination, *Magister*-, Bachelor-, Master degree – in every case to be certified and submitted in original and copy)
4. A detailed resumé
5. List of academic publications, if any
6. Written declaration concerning previous applications for admittance to doctoral studies, if any

The research fields represented by professors of the University of Bremen can be accessed in the University’s course catalogue/register of persons, which is available from bookshops or can be ordered from the *Universitäts-Buchhandlung*, Bremen, phone: 0421/211878 or 0421/218-2769. This data is also carried by university libraries.

The Doctoral Commission convenes approx. once a month; during the semester breaks, when required and on request.

**Dates of meetings can be found on the Internet at [www.uni-bremen.de/pabo](http://www.uni-bremen.de/pabo)**

Wherever possible, both applicants as well as supervisors should be in attendance (incurred expenses cannot be refunded).

**All documents are to be submitted no later than 2 weeks prior to meetings and include 1 original + 5 copies (filed in prong fasteners)**